

SCOPE OF SERVICES

A. Geography

1. Maintenance services to be provided in Webster Street Business District:

The eight-block length of Webster Street from Central Avenue to Ralph Appezzato Memorial Parkway and side streets as far as the parking meters extend or back 100 feet, whichever is less. (**see attached map**)

B. Service delivery time frame:

1. Service will be provided Monday through Saturday in the Webster Street District.
2. Contractor is to leave service areas in a clean manner at the end of each workday. All parts of the work area shall be left in a neat and presentable condition.
3. Contractor is also expected to perform all related duties in a manner which is efficient, competent, expeditious, and courteous.
4. Vendor cannot use sidewalk cleaning machines prior to 4:00 a.m.

C. Daily activities:

1. General litter and trash removal from sidewalks and street furniture including recycling and disposal at proper facilities.
2. Operate sidewalk sweeping machine.
3. Shopping cart removal and return.
4. Removal of graffiti from public property.
5. All illegal signage monitored and removed in a timely manner.
6. Monitor landscaping company contracted by the City of Alameda to care for the landscaped areas and report any on-going problems to Public Works.
7. Weed tree wells not within the service area of the Landscape & Lighting District.
8. Photo graffiti for City of Alameda's Public Works Department.

D. Weekly activities and/or as needed:

- a. Clean corners, steps, and drains, not accessible by street sweepers, at amenity plazas and bus stops.
- b. Newsracks within the district(s) wiped down.
- c. Bus stops swept and street furniture wiped down.

E. As directed:

Provide special signage service, i.e., posting of signage for special events:

- a. Webster Street Jam, second full weekend of September
- b. Halloween on Webster Street, October 31
- c. Santa on Webster Street, first Saturday of December
- d. Free Parking every Saturday between Thanksgiving and Christmas