



**Responses to Questions
(including from Pre-Bid Meeting)**

Last Updated: October 30, 2017

**Request for Qualifications
for
Engineering, Planning and Outreach Services for
Transportation Complete Street Projects**

**City of Alameda
Department of Base Reuse and Transportation Planning
2263 Santa Clara Avenue, Room 130
Alameda, CA 94501**

**Point of Contact:
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Qualifications Due: Tuesday, November 14 by 5 p.m.

I. Pre-bid Meeting Sign-in Sheet and CIP Sheets

The City of Alameda (City) held a pre-bid meeting on October 26, 2017. At this meeting, the City requested all participants to sign-in using the sign-in sheets. City staff handed out the CIP sheets for the projects listed in the RFQ. Both items are posted on the City's RFQ web page.

II. Responses to Questions

Question 1: Who are the current on-call civil engineering companies that are presently on retainer by the City of Alameda?

Answer: The current on-call transportation firms are Kimley-Horn and Stantec. City staff is recommending to the City Council the following on-call engineering consulting firms: BKF, HEI and Schaaf & Wheeler. The City Council is expected to make this determination at the Tuesday, November 21 meeting.

Question 2: For the Clement Avenue/Tilden Way project, will the Engineering Team need a right-of-way (ROW) acquisition expert consultant?

Answer: No. City staff already has a ROW acquisition expert – Associated Right of Way – for this work.

Question 3: What is the full process that the City will use to hire consultants for these complete street projects?

Answer: Using the RFQ process, City staff will pre-qualify up to six Engineering Teams to be on the Certified List. This first step focuses on qualifications. The City will request subsequent letter proposals for each of the five projects from Teams on the Certified List, as the work is needed, requesting information on project understanding, approach, work scope, budget, timeline and local business enterprise goals, if applicable.

Question 4: Will there be a second interview for the letter proposal step?

Answer: City staff may require a second interview for those Engineering Teams on the Certified List that have responded with letter proposals, to ensure a thoughtful evaluation.

Question 5: What outreach firms has the City worked with previously, on the five projects?

Answer: City staff worked with MIG on the Central Avenue project. The City has not worked with any outreach consultants for the other four projects.

Question 6: What environmental work does the City need?

Answer: City staff will need the Engineering Teams to cover CEQA clearance and NEPA clearance, as applicable. The City already has a consultant on-board - Roux Associates, Inc. - for Phase I and II environmental assessments.

Question 7: Does the City need a geotechnical firm on the Engineering Teams?

Answer: This is unknown. It is up to the bidding consultants to determine whether to include one or not.

Question 8: Does the City need a surveyor on the Engineering Team?

Answer: Yes. City staff will need a surveyor on the Engineering Teams.

Question 9: Does the City need construction management and support for these projects?

Answer: Not at this time. The work included in this RFQ ends at the PS&E stage. For the construction phases, construction management and support could be contemplated.

III. Questions

Please contact the following City staff for answers to any questions regarding this RFQ:

Gail Payne, Transportation Coordinator, 510-747-6892, gpayne@alamedaca.gov

Responses to questions will be answered within three business days by updating this document and emailing it to all firms that request via the above email to be included on the RFQ questions and answer list. The City will not be bound by any oral representations, clarifications, or changes made to this RFQ unless provided in written addenda form.